


Free Training Opportunities

ABE Room Hours
Open daily...
Mon.-Thurs.
9:00 AM-7:00 PM



Please contact Hutchinson Adult Basic Education for more information.

* Ridgewater College Room 145 * 2 Century Avenue Hutchinson, MN 55350 * (320) 234-8507 * adult.basic_education@ridgewater.edu *

Program Name	Details	Setting
Computers for Life (Perfect for the true beginner!)	This is an introductory course for adults with little or no previous computer experience. Topics covered include using the mouse, keyboarding, e-mail, internet.	Classroom setting. Approximately 12 classroom hours over 6-9 weeks. Call ABE to put your name on the waiting list.
Basic Computer Skills	Introductory computer class. Topics include keyboarding, e-mail, attachments, internet browsing/searching, file management, Microsoft Word, Excel & PowerPoint.	Classroom setting. Approximately 18 classroom hours over 6-9 weeks. Call ABE to put your name on the waiting list.
ABE CARES Career & Academic Readiness Experiences	ABE CARES is designed to review, reinforce and strengthen skills in the areas of writing, reading, math and technology to prepare learners to confidently and successfully enter the college environment or gain employment.	Classroom setting. Approximately 48 classroom hours over 3 weeks, typically five weeks prior to the start of each college semester. Call ABE to put your name on the waiting list.
Mavis Beacon	Keyboarding skills practice. Learn proper techniques and increase your typing speed.	Independent study in the ABE room.
GED-i	Preparation for GED testing. Lessons available in writing, social studies, science, reading and math.	Online. Can be done in the ABE room or from any computer with internet access.
Skills Tutor	Lessons available for college prep, GED testing, employment readiness in all subject areas and at many levels of competency.	Online. Can be done in the ABE room or from any computer with internet access.
Key Train	Work readiness training. Comprehensive learning system for common skills required by all jobs, based on ACT's WorkKeys® assessment system.	Online. Can be done in the ABE room or from any computer with internet access.
USA Learns	Lessons designed to help adults learn English.	Online. Can be done in the ABE room or from any computer with internet access.
National Work Readiness Credential Preparation	The NWRC is a certification of an individual's readiness for entry-level work as defined by employers. It is the first assessment for entry-level workers to provide a universal, transferable, national standard for work readiness.	Online. Register for independent study in the ABE room. Coursework can be done in the ABE room or from any computer with internet access. The actual NWRC Test will be administered by Work Force.
Learner Web	Lessons in Accuplacer Test prep, Pre-CNA, Citizenship, Computer Skills, Medical Terminology and more.	Online. Can be done in the ABE room or from any computer with internet access.